

PROJECT INFORMATION

Project Name: FEMA Road Patching West First Street

Priority: HIGH LOW Project Number: P23-ROAD-02

Mandatory Pre-Bid Meeting November 27, 2023 at 11:00

Bids are due and will be publicly opened on December 1 2023 at 1:00

Both meetings will be at the ACP administrative office.

SCOPE OF WORK

America's Central Port is requesting a proposal from qualified contractors to complete the following concrete work:

1.) REMOVAL:

Saw cut, excavate, and haul off items 1 through 5 from the Bid Sheet. This includes the existing road surface and additional excavation to a depth of approximately 3.5 feet.

2.) INSTALLATION:

Road Patch - Backfill and compact 0.5 feet of Type A rock, backfill and compact 2 feet of CA6 in lifts, and install 1 foot of concrete with road mesh (no anchoring required). Match with existing road elevation to allow for no puddling. Provide winter protection if needed.

Item 1 located at Whse 1 suite F may need to be completed in half so that the entire dock entrance is not closed for deliveries.

Contactors must provide a schedule and complete all work quickly and timely. All work **must be completed before 12/31/2023.**

Contractors are to provide appropriate traffic signs. Upon completion, site must be cleaned and free of debris.

*Reference the IDOT Standard Specifications for Road and Bridge Construction for specifications not listed.

REQUIRED SUBMITTALS WITH PROPOSAL

Any contractor who wishes to submit a proposal for any project at America's Central Port shall, at a minimum, submit the following documentation listed below:

Contractor's bid or proposal

Contractors bid or proposal must state, at minimum, the scope of work to be performed, a project start date, a project end date, and a dollar amount that the work will be completed for. Any particular inclusions or exclusions should be plainly stated.

Contractor Qualification Statement

This document qualifies the Contractors past work experience and safety record.

Prevailing Wage Rates

All Contractors that do work for the Port are required to pay current Madison County Prevailing Wage rates. These rates are updated monthly and it is the Contractors responsibility to make sure that the most current wages are being paid. More information can be found at the following web page: <https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>. Contractors shall also submit certified payroll.

Certificate of Insurance

All Contractors working for the Port shall carry insurance. The minimum requirement is for Contractors to have General Liability with a minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate and Workers Compensation and Employers' Liability coverage of \$1,000,000. A certificate of insurance shall be submitted to the Port prior to the start of work.

W-9

All Contractors shall provide a completed W-9 form prior to the start of work, including either the companies tax ID number or an individual's information and SSN number.

Bonding

~~The successful bidder may be required to execute and present a performance and payment bond in a sum equal to the full amount of the contract. Bids must be for the contract as a whole.~~

A Certificate of Insurance and W-9 will only be required from the contractor who is awarded the project. Contractor's that have recently participated in Annual Maintenance Contract bidding or other ACP bidding may not be required to submit some of the Required Submittal documents.

BID SHEET:

Bids are due on or before December 1, 2023 at 1:00. The Bid must be in a sealed envelope with P23-ROAD-02 labeled on it.

TOTAL BASE BID \$ _____

- If additional patching is required, the provided unit prices may be used.
- All work must be completed before 12/31/2023.

CONTRACTOR LEGAL CONTACT INFORMATION

Company: _____

Contact: _____

Address: _____

Phone: _____

Mobile: _____

Email: _____

CONDITIONS OF WORK ORDER

1. This Proposal as submitted by the Contractor listed above to America's Central Port, 1635 West First Street, Granite City, Illinois, (hereinafter called the Owner), includes all items necessary to complete the Work in accordance to this Request For Proposal Form (i.e. to furnish labor, materials, tools, equipment and incidentals).
2. In submitting this Proposal, the Contractor declares that the only person or parties interested in the Proposal as principals are those named herein; and that the Proposal is made without collusion with any other person, firm or corporation.
3. The Contractor further declares that it has carefully examined the RFP and that it has inspected in detail the site(s) of the proposed Work, and that it has familiarized itself with all of the local conditions affecting the Proposal and the detailed requirements of the Work, and understands that in making this Proposal it waives all right to plead any misunderstanding regarding the same.
4. The Contractor will be required to submit Certified Payroll and lien waivers with all pay applications.
5. The Contractor further agrees to submit to the Owner a complete list of any subcontractors and suppliers whom it proposes to use during the work.
6. The Contractor further understands that all work applicable to or provisions related to shall comply with the Illinois Department of Transportation's *Standard Specifications for Road and Bridge Construction Manual* and any materials used in the completion of Work shall be subject to the approval of the Owner or its authorized representative.
7. The Contractor submits herewith its schedule of prices covering the Work to be performed under the RFP.
8. The Contractor realizes that the Owner has the right to reject any or all Proposals received for the Project.

Contractor hereby agrees to commence Work on or before a date specified in this RFP and fully complete the Project within the specified time frame set forth in this document.

Contractor hereby certifies that the above information is correct and accurate.

RESPECTFULL SUBMITTED,

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____

(SEAL)

First Street Road Surface Patch BID SHEET:						BID AMOUNT	
Item	Location	Material	Dimensions	Unit	Qty	Unit Price	Amount
1	Whse 1 Suite F	Concrete	80'x12'x1'	Cu. Yd.	35	\$ -	\$ -
		CA-6	80'x12'x2'	Cu. Yd.	71	\$ -	\$ -
		Type A	80'x12'x0.5'	Cu. Yd.	18	\$ -	\$ -
2	Whse 1 between Suite D & C	Concrete	68'x12'x1'	Cu. Yd.	30	\$ -	\$ -
		CA-6	68'x12'x2'	Cu. Yd.	61	\$ -	\$ -
		Type A	68'x12'x0.5'	Cu. Yd.	15	\$ -	\$ -
3	Whse 1 Suite C	Concrete	15'x10'x1'	Cu. Yd.	6	\$ -	\$ -
		CA-6	15'x10'x2'	Cu. Yd.	11	\$ -	\$ -
		Type A	15'x10'x0.5'	Cu. Yd.	3	\$ -	\$ -
4		Concrete	38'x10'x1'	Cu. Yd.	14	\$ -	\$ -
		CA-6	38'x10'x2'	Cu. Yd.	28	\$ -	\$ -
		Type A	38'x10'x0.5'	Cu. Yd.	7	\$ -	\$ -
5		Concrete	30'x10'x1'	Cu. Yd.	11	\$ -	\$ -
		CA-6	30'x10'x2'	Cu. Yd.	22	\$ -	\$ -
		Type A	30'x10'x0.5'	Cu. Yd.	6	\$ -	\$ -
13	Traffic Control & Protection			L. SUM	1	\$ -	\$ -
14	Mobilization			L. SUM	1	\$ -	\$ -
	TOTAL BASE BID					\$	-

SECTION 00450 | CONTRACTOR QUALIFICATION STATEMENT

PROJECT INFORMATION

Project Name: _____

Bid Due Date: _____ Location of Project: *Madison County, Illinois*

This Contractor Qualification Statement is submitted to the following Owner as part of the Bid Proposal for the above listed Project:

Tri-City Regional Port District
1635 West First Street
Granite City, Illinois 62040

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

CONTRACTOR ORGANIZATION INFORMATION

Company: _____

Address: _____

Phone: _____ Fax: _____

Type of Company: Sole Individual Minority Owned Business
(check any that apply) Partnership Woman Owned Business
 Joint Venture Veteran Owned Business
 Corporation: Other DBE: _____
STATE _____
DATE _____

Type of Work:
(check any that apply)

<input type="checkbox"/> A/E Design	<input type="checkbox"/> Carpentry	<input type="checkbox"/> Concrete	<input type="checkbox"/> Electrical
<input type="checkbox"/> Environmental	<input type="checkbox"/> General Contractor	<input type="checkbox"/> Heavy Construction	<input type="checkbox"/> HVAC
<input type="checkbox"/> Ironwork	<input type="checkbox"/> Masonry	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Painting
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Roofing	<input type="checkbox"/> Sheet Metal	<input type="checkbox"/> Trucking
<input type="checkbox"/> Other (explain)	_____		

CONTRACTOR QUALIFICATIONS

Please provide accurate and complete answers to the following questions in either the space provided or on a separate attached sheet.

ARTICLE 1. ORGANIZATION

1.1. Has your organization ever been awarded work for the Owner before?

Yes No

1.2. How many years has your organization been in business?

_____ years

SECTION 00450 | CONTRACTOR QUALIFICATION STATEMENT

1.3. How many years has your organization been in business under its present business name?

_____ years

1.3.1. Under what other or former names has your organization operated?

1.4. If your organization is a corporation, answer the following:

1.4.1 Date of incorporation: _____

1.4.2 State of incorporation: _____

1.4.3 President's name: _____

1.4.4 Vice President's name(s): _____

1.4.5 Secretary's name: _____

1.4.6 Treasurer's name: _____

1.5. If your organization is a partnership, answer the following:

1.5.1 Date of organization: _____

1.5.2 Type of partnership: _____

1.5.3 Name(s) of general partners: _____

1.6. If your organization is individually owned, answer the following:

1.6.1 Date of organization: _____

1.6.2 Name of Owner: _____

1.7. If the form of your organization is other than those listed above, describe it and name the principles on a separate sheet.

ARTICLE 2. LICENSING

2.1. List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

JURISDICTION	REGISTRATION / LICENSE #

2.2. List all the jurisdictions in which your organization's partnership or trade name is filed.

JURISDICTION	TRADE

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ARTICLE 3. EXPERIENCE

3.1. List the categories of work that your organization normally performs with its own forces.

3.2. Claims and Suits. *(If the answer to any of the questions below is yes, please attach details.)*

3.2.1. Has your organization ever failed to complete any work awarded to it?

Yes No

3.2.2. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

Yes No

3.2.3. Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five (5) years?

Yes No

3.3. Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? *(If the answer is yes, please attach details.)*

Yes No

3.4. List all the major construction projects your organization has in progress, giving the name of project, owner, engineer, contract amount, percent complete and scheduled completion date.

PROJECT	OWNER	ENGINEER	CONTRACT AMOUNT	% COMPLETE	SCHEDULED COMPLETION

3.4.1. State total worth of work in progress and under contract:

\$ _____

3.5. List all the major projects your organization has completed in the past five (5) years, giving the name of project, owner, engineer, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

PROJECT	OWNER	ENGINEER	CONTRACT AMOUNT	DATE COMPLETED	%(\$) WORK PERFORMED

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3.5.1. State average annual amount of construction work performed during the past five (5) years:

\$ _____

3.6. List all the major projects your organization is currently a candidate for contract award, giving the name of project, owner, engineer, contract amount, date of anticipated award and percentage of the cost of the work to be performed with your own forces.

PROJECT	OWNER	ENGINEER	CONTRACT AMOUNT	DATE TO BE AWARDED	% (\$) WORK COMMITMENT

3.6.1. State total amount of construction work currently awaiting award which may correspond to the Contract Time of the Project:

\$ _____

3.7. Attach current resumes and list the construction experience and present commitments of the key individuals of your organization, including any foreman which may be assigned to the Project.

ARTICLE 4. REFERENCES

4.1. Trade References: *(Include company, contact name, address, phone and email)*

COMPANY	CONTACT NAME	ADDRESS	PHONE	EMAIL

4.2. Bank References: *(Include company, contact name, address, phone and email)*

COMPANY	CONTACT NAME	ADDRESS	PHONE	EMAIL

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4.3. Surety:

4.3.1. Name of bonding company:

4.3.2. Name and address of agent:

ARTICLE 5. FINANCING

5.1. Financial Statement.

5.1.1. Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

5.1.1.1. Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

5.1.1.2. Net Fixed Assets;

5.1.1.3. Other Assets;

5.1.1.4. Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

5.1.1.5. Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

5.1.2. Name and address of firm preparing attached financial statement, and date thereof:

5.1.3. Is the attached financial statement for the identical organization named on page one?

Yes No

5.1.4. If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

5.2. Will the organization whose financial statement is attached act as guarantor of the contract for construction?

Yes No

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ARTICLE 6. SAFETY EXPERIENCE

6.1. Does the organization have a written construction safety program?

Yes No

6.2. Does the organization conduct construction safety inspections of their work in progress?

Yes No

6.3. Does the organization have an active construction safety training program?

Yes No

6.4. Has the organization been fined by OSHA for any willful safety violations in the past three (3) years?

Yes No

6.5. Provide a copy of the organization's OSHA FORM 300A for the past three (3) years and summarize in the rates in the following tables:

N = Number of Recordable Injuries and/or Illnesses in One Year
EH = Total Number of Hours Worked by all Employees in One Year
200,000 = Equivalent of 100 Full-Time Employees Working 40 Hour Weeks, 50 Weeks Per Year

Total Recordable Case Rate = (N/EH) x 200,000

YEAR 1	YEAR 2	YEAR 3

LWD = Number of Injuries and/or Illnesses Resulting in Lost Workdays or Restricted Work Activity
EH = Total Number of Hours Worked by all Employees in One Year

LWDI Rate = $\frac{\#LWD \text{ cases} \times 200,000}{\#Employee \text{ Hours Worked}}$

YEAR 1	YEAR 2	YEAR 3

6.6. Provide a copy of the organization's current Experience Modification Rate (EMR) certification and summarize in table below:

CURRENT EMR RATE	

6.7. Does the organization have competent persons in the following areas:

- | | | |
|------------------------------|-----------------------------|-----------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Scaffolding |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Excavation |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Cranes |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Electrical |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Fall Protection |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Confined Spaces |

SECTION 00450 | CONTRACTOR QUALIFICATION STATEMENT

SIGNATURE AND ATTESTMENT OF CONTRACTOR

Dated this ____ day of _____, ____ and pursuant to information for prospective bidders for above mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is for confidential use only to assist in determining the qualifications of the organization to perform the type and magnitude of work intended. Bidder further guarantees the truth and accuracy of all statements herein made. The surety herein named or any other bonding company, bank, subcontractor, supplier or any other persons, firms or corporations with which Contractor has done business or who have extended any credit to Contractor are hereby authorized to furnish Owner with any information requested concerning Contractor's organization including, but not limited to, information concerning performances on previous work on credit standing. Contractor hereby releases any and all such parties from any legal responsibility whatsoever of having furnished such information to Owner.

Signature: _____ Date: _____

Name: _____ Title: _____

NOTARY PUBLIC

Being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this ____ day of _____, ____

Notary Public: _____

My Commission Expires: _____