



## MEMORANDUM

**To:** Board of Commissioners  
**From:** Tom Miller  
**Date:** April 12, 2021  
**Re:** C0141B – Security Camera Purchase

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As you may recall, in October of 2020 we received America's Marine Highway grant for the purchase of equipment to support Container-on-Barge services. The purchases included a new crane, security cameras, and a cargo container tilter. The purpose of this resolution is to authorize the purchase of the security cameras.

The full scope of this project is to purchase, install, and configure 18 PTZ and fixed security cameras around the Madison Harbor and Terminal building and install a new 96TB NVR server and power supply.

The Port publicly advertised a Request for Proposals and received two proposals on April 2, 2021. The proposals were evaluated based on the following criteria: The proposed equipment meets the specification that were provided; the cost of the equipment; and the anticipated schedule of installation. After staff review, it was found that Pass Security submitted the superior proposal with a total cost of \$111,000.00. A standard 10% contingency of \$11,000.00 will be allocated to this project for any unforeseen circumstances. This cost is within the budget that was established in the grant.

This project will be partially funded by the America's Marine Highway grant and Port will be reimbursed the local match by SCF Lewis & Clark Marine.

Staff recommends approval of this resolution.