

AMERICA'S CENTRAL PORT DISTRICT – MINUTES OF BOARD MEETING

May 8, 2017

The regular monthly meeting of the America's Central Port District Board was held at the Port District offices on May 8, 2017 at 11:45 a.m.

Roll call:

Tyrone Echols	Present
Ed Hagnauer	Present
John Hamm III	Present
Robert Shipley	Present
Steve Signall	Present
Tom Thompson	Absent
Brant Walker	Present
Charles King, Jr.	Absent

Those present in addition to the above Members were Dennis Wilmsmeyer, Robbie Williams, Frank Papa, Judy Truskowski, Mark Spizzo, Tom Miller, Ben McCall and Bill Stahlman, as Port Engineer, of Port Staff; Branden Criman of Maritime Administration, Inland Waterways Gateway Director and Clayton Harris, Executive Director of Illinois International Port District (Port of Chicago).

Mr. Hagnauer moved that Mr. Echols serve as Chairman Pro-Tem for the meeting in the absence of Mr. King. Mr. Shipley seconded and with all Members Present and voting Aye, motion was carried.

Mr. Hagnauer moved that Mr. Walker serve as Secretary Pro-Tem for the meeting since Mr. Echols was serving as Chairman Pro-Tem. Mr. Shipley seconded and with all Members present and voting Aye, motion was carried.

Chairman Pro-Tem asked for Public Comment. Hearing none, Dennis Wilmsmeyer, Executive Director, introduced and welcomed two guests at the meeting: Ms. Branden Criman of Maritime Administration and Mr. Clayton Harris, Executive Director of the Illinois International Port District (Port of Chicago). Mr. Harris thanked the Members for allowing him to visit and tour the Port. He has now been the Executive Director at the Port of Chicago for one year. They have a staff of four consisting of two maintenance staff and his assistant and a Board of Commissioners of nine. He stated that he appreciates the opportunity to visit.

Chairman Pro-Tem Echols asked for the approval of the Minutes of the last regular meeting of April 10, 2017, which were submitted in advance to each Board Member. Mr. Signall moved that the Minutes of the meeting be approved. Mr. Hamm seconded and, with all Members present and voting Aye, Chairman declared motion passed and Minutes approved. Chairman called for the approval of the Statement of Receipts and Disbursements. Mr. Shipley moved that the Statement of Receipts and Disbursements be approved. Mr. Signall seconded. Roll call:

Voting Aye - Echols
Hagnauer

Shipley
Signall
Walker

Present - Hamm

Voting Nay - None

Chairman declared motion passed and Statement of Receipts and Disbursements approved.

Resolution was presented, entitled "A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN AMERICA'S CENTRAL PORT DISTRICT AND TAN MARKETING." Mr. Hamm moved inasmuch as the Resolution as now presented has been previously circulated in written form to and received by all of the Members of the Board, that the reading of said Resolution be waived and that same be adopted in the written form as now presented. Mr. Signall seconded. Roll call:

Voting Aye - Echols
Hagnauer
Hamm
Shipley
Signall
Walker

Voting Nay - None

Chairman declared motion passed and Resolution approved.

Resolution was presented, entitled "A RESOLUTION APPROVING THE BINDING OF PROPERTY AND PUBLIC ENTITY OPERATING INSURANCE FOR AMERICA'S CENTRAL PORT DISTRICT." Robbie Williams, Office Manager, informed the Members that the newly hired Broker for Commercial insurance worked very hard with insurance carriers marketing our lines of coverage and were very successful in lowering our overall premiums while affording the Port with very comprehensive coverage. Mr. Shipley moved inasmuch as the Resolution as now presented has been previously circulated in written form to and received by all of the Members of the Board, that the reading of said Resolution be waived and that same be adopted in the written form as now presented. Mr. Signall seconded. Roll call:

Voting Aye - Echols
Hagnauer
Hamm
Shipley
Signall
Walker

Voting Nay - None

Chairman declared motion passed and Resolution approved.

Resolution was presented, entitled “A RESOLUTION APPROVING HR & BENEFIT SOLUTIONS AS AMERICA’S CENTRAL PORT DISTRICT’S EMPLOYEE BENEFITS INSURANCE BROKERAGE FIRM.” Mr. Wilmsmeyer informed the Members that a Request for Proposal for brokerage services for employee benefits was sent to several firms; the Port received proposals from four firms. Mr. Hamm moved inasmuch as the Resolution as now presented has been previously circulated in written form to and received by all of the Members of the Board, that the reading of said Resolution be waived and that same be adopted in the written form as now presented. Mr. Shipley seconded. Roll call:

Voting Aye - Echols
Hagnauer
Hamm
Shipley
Signall
Walker

Voting Nay - None

Chairman declared motion passed and Resolution approved.

Mr. Wilmsmeyer informed the Members that there are several accounts, both housing and commercial, which need to be written off the books prior to the end of the fiscal year and ahead of our annual audit. Several of the accounts have been sent to collections and have been reported on the State of Illinois’ iDrop program. The Port will continue to seek payment for these accounts. Mr. Signall moved that the accounts be written off of the books. Mr. Shipley seconded. Roll call:

Voting Aye - Echols
Hagnauer
Hamm
Shipley
Signall
Walker

Voting Nay - None

Chairman declared motion passed and approved.

Ben McCall, Senior Planner, presented the Port’s Landscape Vision Plan. Last year, an architectural landscape contractor was hired to improve the surroundings of the commercial and residential properties. The first phase of the project has just been approved by America’s Central Port Foundation I, Inc. for the Amber Warehouse. Mr. Shipley moved that the report be placed on file. Mr. Hamm seconded and, with all Members present and voting Aye, Chairman declared motion passed and approved.

Resolution was presented, entitled “A RESOLUTION APPROVING THE LOWEST RESPONSIBLE BIDDER FOR THE MOWING AND LANDSCAPE MAINTENANCE OF SPECIFIED MEDIANS AND LANDSCAPE BERMS ALONG ILLINOIS ROUTE 3.” Over the past several years, the Port has paid for mowing services in the median and at selected locations on the shoulders along Route 3, including the “islands” at Pontoon Road to supplement the two times per year that the State of Illinois mows the median; partially as a community

beautification project as well as to keep the appearance of the area in front of the Port looking good. Proposals were received and Green Lawn Care was the most responsible bidder. Mr. Hagnauer inquired if the Port had attempted to get the State to cut more often than two times per year. Mr. Hamm moved inasmuch as the Resolution as now presented has been previously circulated in written form to and received by all of the Members of the Board, that the reading of said Resolution be waived and that same be adopted in the written form as now presented. Mr. Shipley seconded. Roll call:

Voting Aye - Echols
Hagnauer
Hamm
Shipley
Signall
Walker

Voting Nay - None

Chairman declared motion passed and Resolution approved. Mr. Wilmsmeyer was directed to draft a letter to be sent to the State by the Mayors of Granite City, Madison and Venice requesting additional mowings.

Ordinance No. 177, entitled "AN ORDINANCE ESTABLISHING THE PREVAILING RATE OF WAGES APPLICABLE TO LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS BY AMERICA'S CENTRAL PORT IN MADISON COUNTY, ILLINOIS." Mr. Hamm moved inasmuch as the Ordinance as now presented has been previously circulated in written form to and received by all of the Members of the Board, that the reading of said Ordinance be waived and that same be adopted in the written form as now presented. Mr. Walker seconded. Roll call:

Voting Aye - Echols
Hagnauer
Hamm
Shipley
Signall
Walker

Voting Nay - None

Chairman declared motion passed and Ordinance adopted.

Resolution was presented, entitled "A RESOLUTION AUTHORIZING THE SELECTION OF A QUALIFIED CONTRACTOR AND AWARD FOR SEWER REPAIR WORK BETWEEN FIRST STREET AND ROUTE 3." Mr. Hamm moved that the Resolution be tabled. Mr. Shipley seconded and, with all Members present and voting Aye, Chairman declared motion passed. Given the high groundwater levels, staff will solicit additional proposals and bring a proposed contractor to the Board for consideration next month.

Bill Stahlman, Port Engineer, gave a brief summary of the Engineer's Report. Maintenance dredging will continue once the river levels are significantly lower. The EDA Rail Project was completed under budget and staff has sent a request to EDA to allow the Port to use the


remaining funds to build additional track. Mr. Hamm moved that the Engineer's Report be placed on file. Mr. Walker seconded and, with all Members present and voting Aye, Chairman declared motion passed and approved.

Frank Papa, Sales Manager, gave an overview of the Sales Manager's Report. Mr. Hamm moved that the Sales Manager's Report be placed on file. Mr. Shipley seconded and, with all Members present and voting Aye, Chairman declared motion passed and approved.

Mr. Wilmsmeyer informed the Members that LaMyeia Bradshaw, the Port's Apartment Manager, has passed a class that she was taking and is now a Certified Apartment Manager.

There being no further business to come before the Board, Mr. Hamm moved that the Meeting be adjourned. Mr. Shipley seconded and, with all Members present and voting Aye, Chairman declared meeting adjourned.

Respectfully submitted,



Brant Walker
Secretary Pro-Tem